



# **New Rules for the Reopening of the LRGC Indoor Range**

**(Last Revised: Aug 17, 2020 – Note: Changes highlighted in yellow)**

## **General Rules for Members while on LRGC Property**

- All persons must avoid contact and maintain a social distance of approximately 2 m. (6 ft.) at all times – while shooting, waiting, in parking lots, and otherwise. Please park appropriately to provide suitable space and be patient with others when loading/unloading equipment.
- All persons entering the club must first use hand sanitizer upon arrival to club facilities from the parking lot (i.e. before entering any range) and before each time they are entering the clubhouse.
- Cough or sneeze into your arm – not your hands or without coverage. Gloves and masks are recommended but not required. Carrying personal hand sanitizer is also recommended.
- Avoid touching surfaces with bare hands in the clubhouse and on range whenever possible.
- Avoid touching your eyes, nose, or mouth with your hands
- Wash your hands thoroughly and often with soap and water for at least 20 seconds
- Food should not be consumed around others or utilizing club facilities (i.e. tables, kitchen, etc.) Communal coffee will not be provided during the present situation. Please bring your own coffee in personal containers.
- The Bird Building will remain closed and locked. Please do not enter.

## **Policies for Club Operation**

- Do not enter the LRGC grounds if you meet the following criteria:
  - Have or had symptoms of Covid-19 in the past 10 days (cough, sneeze, sore throat, fever, difficulty breathing, etc.)
  - Have travelled outside of Canada within the previous 14 days
  - Have been exposed to someone with Covid-19

- Share a home with someone who has been exposed to Covid-19

- “At-risk” individuals should not attend the facility.

- Note that a maximum of 50 persons will be allowed on the property (BC Health rules). When very busy and this number is exceeded, recognize that early arrival shooters that have already completed shooting rounds will be asked to leave to make room for other members to shoot. (Note: This will not affect indoor range shooters who have reserved times to shoot).

- The club has been reoriented to minimize human contact, maintain social distancing (a primary requirement at all times) and to ensure compliance with safeguards put in place to reduce risk of virus transmission.

- Membership purchases at the office can be made by cash, credit card, or debit. Note that credit/debit transactions by “TAP” are the preferred form of payment.

- Only one member is allowed at the counter or in the washroom at any one time unless they are direct family members (i.e. spouse or child)

- Clear barriers have been placed around the office desk to safeguard staff and members.

- Common surfaces and washrooms will be cleaned/sanitized on a regular basis

- Signs indicating washroom availability will be placed in the lobby viewable through outside windows. Change the sign to indicate “OCCUPIED or AVAILABLE” when you leave. Please stay clear of washrooms and approach only when an “AVAILABLE” sign is showing.

- Signs indicating social distancing and rules will be placed around the facility

- Hand sanitizer stations will be placed at entry points from the parking lots, prior to entering the clubhouse, inside the clubhouse and inside the indoor range

- Picnic table and bench seating will be partially blocked / reduced / removed to limit members from gathering in common areas to maintain social distancing. Lobby area is limited to maximum two persons only.

- Club events and competitions that will attract large gatherings (i.e. > 25) are cancelled until further notice. This number has been selected due to the limited available space to congregate.

- Club staff supervised groups, training sessions and coupon recipient shoots are postponed indefinitely. Smaller groups of adult shooters for specialized range activities will be considered on a case-by-case basis (e.g. PITA, Fast Draw, 3-Gun Pistol Matches, WIPL Matches, etc.) and scheduled as safety plans are reviewed and approved.

- All junior shooting sessions (i.e. Air Pistol, 22 rifle/air rifle) are currently cancelled with plans to return at a later date. Junior members may shoot in other sessions when accompanied by an adult member (note club equipment is not available). Indoor archery will be restricted to adult members only at this time, and while closed during summer, will resume in the fall.

## **Eligible Shooters for Indoor Range Reopening**

- The LRG indoor facilities are available only to current LRG members at this time. (No guests or public drop-in are permitted, except for special approved events, until further notice – we hope to remove this restriction going forward).

- Only adult members, or junior members accompanied by an adult member residing in the same household, are permitted to participate in indoor range activities at this time. Members must have a valid membership card carried with them for sign-in. Members will sign-in by scanning their membership card to eliminate written sign-in procedures. **BRING IT WITH YOU OR YOU DON'T SHOOT!!**

- All shooters must have already completed the Indoor Range Shooters Agreement and shooting competency exam, and/ or the Archery orientation with Ken Lewis (for archery sessions). (New shooters requiring one-on-one attention must attend a special new shooter orientation session prior to being allowed to shoot in the indoor range.) We hope to remove this restriction in future).

## **Indoor Range Procedures – Scheduled Shooting for Members Shooting Firearms (i.e. not Archery)**

### **Prior to coming: Reserving your shooting time**

- All previously scheduled 3 hour session range times will be reduced back to 2.5 hrs as current use has shown this to be more than sufficient for nearly all

**shooters.** *Note: Previous 22 caliber only and Junior shooting sessions will be eliminated for this phase of opening.*

- The range will be available only by online reservation, and only for an “open” shooting session. (Note: An “open” shooting session will be one that has at least one range officer already committed to supervising it and is available on the calendar.) Once opened (a minimum of two-three days prior) it will run no matter if it is fully reserved or not. Sessions will be opened at irregular times – check the calendar to see open sessions. **Do not attend the range unless you have made a reservation and have received a registration form (paper or digital)!**

- Reservations (on a first-come-first served basis) can be made by an eligible adult member – for a single 1.0 hour shooting session + 15 min. prep time. Please restrict registrations to two per week - (i.e. a week will be considered as Monday to Sunday) - to allow more shooters to participate). **Note: This has and will continue to be adjusted based on shooter turnout.** Persons violating these rules will have their reservations cancelled.

- A maximum of four shooters will be allowed to register per scheduled 1.0 hour session. A session fee payment (\$7.00) is required for normal shooting sessions. **No currency will be accepted/handled within the indoor range by the ROs. Payment is to be accepted via:**

- **Online pre-paid purchase via PayPal. A pre-paid confirmation notice will be sent to the shooter – print this form and bring it with you (or use a digital copy) to show the RO and place in the drop bin!**
- **On-site pre-paid shoot cards. Select “invoice me” during the registration process and print “non-paid” invoice (or use digital copy) to show RO, then have RO punch shoot card.**

**Special 1/2 hr “New Shooter Orientation Sessions” will be free but you must reserve online. Masks are mandatory for this session. Please bring a target!**

**You will also need your valid membership card to scan in to all sessions.**

(Note: You may cancel your registration up to one day before the event. Repeated “short-notice” cancellations and/or no-shows will result in a loss of all shooting rights on the indoor range until after the current situation passes.) **Contact: [planning@lrgc.com](mailto:planning@lrgc.com) if you have issues or need to cancel less than 1 day in advance.**

- Pistol shooters will need to bring and take away their own targets – for this phase pistol targets will not be for sale within the session as no money will be handled. (Note: 20 yard pistol targets and patches will be made available at the office for prior purchase during open office hours only).

- Free 22 cal rifle targets will still be available “for rifle shooters only”.

## **Arriving at the Range: Safety Issues and Procedures**

Due to space limitations the following rules will apply to the indoor range:

*Do not attend the range unless you have a reservation!*  
*Persons arriving hoping to “drop-in” will be sent home.*

- Members waiting to shoot should remain in their vehicles prior to their session start time. Proceed to club to arrive at the defined start “prep” time.
- Member entry will only be through the club front door and through the kitchen (no rear door entry). As per club rules – all persons entering the clubhouse must use hand sanitizer immediately upon entering club from parking lot. (ROs may use rear entrance prior to first shooter arrival after hand sanitizing).
- If prior session shooters are in the range – do not enter – wait in kitchen and avoid touching surfaces. If waiting to enter - use both paths around the kitchen island to maintain distance.
- Member exit from the range will only be through the back rear doors. **Due to the reduced number of shooters, however, you may walk through the kitchen to reach the washroom or going to the office, etc. while maintaining social distancing.**
- Only four shooting positions will be utilized. You may go forward between benches on a green light but return behind the last red line when returning, i.e. far away from benches.
- Shooters should use the space under their bench, or a chair near the red line, for storage rather than the back table to stay away from ROs. Shooters must stay back and away from other shooters when awaiting a target change.
- Benches will be “swapped out” for disinfected benches by the arriving shooter when the previous shooter leaves. First shooter will move their bench aside and place “used” note on it. Next shooter will select a “disinfected” bench and move it into a vacant marked position.
- Equipment and targets must not be shared – except between immediate family members (i.e. spouse).

- Only range officers may move target stands.
- Target pins will be placed on backstop wall and disinfected each night. Mounting board will be labelled “used” and “disinfected” and shooters should place/remove pins on this board appropriately.
- Coffee from the coffee pot will not be made available during this phase. The Keurig and water will be available – please bring your own supplies. Food will also not be permitted to be eaten within the club.
- Masks are recommended but not required. ROs will be provided with masks and gloves for repeated use.
- All shooters have been given 15 minutes prep time to set-up, and must have vacated their position and removed their bench before the end of their session. Finishing session shooters entering at their session start time will be allowed up to 15 minutes after the hour to breakdown and vacate their position. This way all shooters have a 1.0 hour shoot time and 15 minutes prep time (no shooting during prep time unless directed by the RO).
- *Example: A previous 7 – 9 pm session is now 7:00 – 9:30 pm to create two 1.0 hour shoot sessions with two 15 min prep sessions. Please be on-time to use the prep time properly. Late arrivals will cause an issue with bench swapping and not receive a full 1.0 hour shooting time.*

*Initial Session: 7:00 pm – 8:15 pm (Reservation time)*

7:00 pm – 7:15 pm (“prep” time) – First shooter arrives and preps until 7:15 pm moving in a disinfected bench as needed.

7:15 pm – 8:15 pm - Shooting will start at the direction of the RO.

Shooter vacates position by 8:15 pm having moved bench to the side prior to leaving.

- *Final Session: 8:15 pm – 9:30 pm (Reservation time)*

8:15 pm – 8:30 pm (“prep” time) - Second shooter arrives and preps (and moves in disinfected bench)

8:30 pm – 9:30 pm – Shooting will start at the direction of the RO. Shooter vacates position by 9:30 pm.

At 9:30 pm - Shooters and ROs position benches for disinfecting procedure, set-up lights and wipe down flat surfaces in kitchen, doorknobs and other common surfaces. (see details below).

### New Proposed Hours: (includes 15 min prep time per session)

Monday:	9:00 am – 11:30 am	2 – 1.0 hour shooting sessions
Monday:	7:00 pm – 9:30 pm	2 – 1.0 hour shooting sessions
Wednesday:	10:00 am – 12:30 pm	2 – 1.0 hour shooting sessions
Thursday:	7:00 pm – 9:30 pm	2 – 1.0 hour shooting sessions
Saturday:	11:00 am – 1:30 pm	2 – 1.0 hour shooting sessions

Actual sessions held will depend on confirmed RO availability.

### **Additional Safety Procedures: When range is closed**

- Staff or ROs will be required to regularly disinfect all smooth flat surfaces (e.g. tables, chairs, doors, target stands, etc.) by cloth and cleaner in kitchen and indoor range.
- The carpeted range benches, brass deflectors and all surfaces of the indoor range will be subjected to both UV-C ultraviolet and ozone exposure via specialized bulbs to further disinfect the range. This will occur for an extended period in a fully closed range (no human presence – the range will be locked and signage posted) between scheduled sessions and activated by remote control. The range cannot be used within 3 hours of this disinfecting process. *ROs arriving at the range should immediately engage the range ventilation system to remove any potential residual ozone prior to shooter entry.*
- Benches, brass deflectors and pins will be placed close to bulbs for maximum effectiveness of the disinfecting process.

### **Indoor Range Procedures – Scheduled Shooting for Members Shooting Archery**

- Sessions will be on Sunday from 5 pm – 8 pm (Closed for Summer)
- Sessions will be split into two: 5 pm – 6:30 pm and 6:30 pm – 8 pm
- Three archers per session by reservation only
- Adult members only
- Must have own equipment and targets
- Reservations to be made by calling Ken Lewis at 604 543-4412
- Payment by cash or shoot card only

Additional safety procedures described above will be applicable as appropriate for disinfecting the range after use.